

THE ECONOMIC DEVELOPMENT AUTHORITY OF STAFFORD COUNTY, VIRGINIA

REGULAR MEETING MINUTES
June 9, 2017

1. CALL TO ORDER

The regular meeting of The Economic Development Authority (“EDA”), of Stafford County, Virginia was held on June 9, 2017 in the Board Chambers of the George L. Gordon, Jr. Administration Center, located at 1300 Courthouse Road Stafford, Virginia at 1:33 P.M. A quorum was present.

Members Present

Don Newlin	Vice-Chairman
Jack Rowley	
Jo Knight	(Late Item 4D)
Heather Hagerman	
Howard Owen	Treasurer
Skip Causey	

Members Absent

Joel Griffin	Chairman
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Also Present:

Charlie Payne, Jr.	Council
Kelly Copley	Secretary

2. APPROVAL OF MINUTES

A. April 14, 2017

Mr. Causey motioned for approval of the April, 2017 minutes. Mr. Rowley seconded.

VOTE: 5-0 Approved

3. PUBLIC PRESENTATIONS

None

4. TREASURER'S REPORT

A. March 2017

Unencumbered Balance - \$499,644.12

B. April 2017

Unencumbered Balance - \$504,469.83

Mr. Owen motioned to accept the treasurer's report for March and April 2017. Mr. Rowley seconded.

VOTE: 5-0 Approved

C. CD's

Mr. Owen and Mr. Newlin will work together on the current and future CD's

D. FY17 Audit

The EDA ask for clarification on the 4 month Audit timeframe.

5. SECRETARY'S REPORT

A. Business Appreciation Reception

Ms. Copley updated the EDA that the event was a success and well enjoyed by all that attended. The general consensus by those that did attend was the time (3pm – 5pm) was a bit early and the preferred time would have been (4pm – 6pm).

6. CHAIRMAN'S REPORT

A. QuIC Update

Mr. Owen updated the EDA that QuIC continues to peruse revenue sources.

B. 315 Space

No Update

7. **COMMITTEE REPORTS**

A. US Rt1 Property Update – **Closed Session**

B. Marketing Update

The new Economic Development Website and Economic Development Authority pages will be live July 1.

C. Germanna Update

Mr. Rowley informed the EDA that Mr. Milde is still committed to a Germanna Campus to Stafford.

D. Aquia Town Center Update – **Closed Session**

E. Stafford Town Center Update

Ms. Knight informed the EDA of the land owners concerns of the VDOT divided highway for the Rt. 1 Courthouse area. This is in contrast to what the Comp plan proposes according to Ms. Knight.

F. 204 Thompson

Ms. Copley updated the EDA that May and June’s rent had been received by both tenants. Ms. Copley was asked to check on the ivy buffer. Mr. Rowley informed the EDA he feels good about Thompson Ave as a good source of revenue. Ms. Copley received a IR Moister Survey for the roof that was sent to Mr. Rowley and Ms. Hagerman to approved for proceeding with the survey.

CLOSED SESSION

Mr. Rowley motioned to go into closed session. Ms. Hagerman seconded.

VOTE: 6-0 Approved

Thereafter, the EDA Board went into closed session in accordance with Section 2.2-3711.A.3 and 5 of the Code of Virginia 1950, as amended. No Votes were taken while in closed session. Items 7A and 7D were discussed in closed session only. All Members of the EDA and Economic Development staff present at the meeting were in the closed session.

No votes taken during closed session

Mr. Causey motioned to appoint Mr. Register, Mr. Payne and Mr. Griffin to find the EDA Bond Counsel. Mr. Rowley seconded.

VOTE: 6-0 Approved

8. OLD BUSINESS

None

9. NEW BUSINESS

A. Business Plan Presentation

Mr. Register briefed the EDA on Stafford County Economic Development FY2018 Business Plan

B. Stafford Soccer & Gymnastic Building

Mike Morris of Parks and Rec briefed the EDA on the new RFP to building a combined indoor Soccer and Gymnastic Facility

10. ATTORNEY'S REPORT

None

11. ADJOURNMENT

A. There being no further business brought before the Economic Development Authority, Mr. Newlin adjourned the meeting at 3:07 P.M. The next Regular Meeting is scheduled for Friday, July 14, 2017.

MINUTES SUBMITTED BY:



Kelly Copley
EDA Secretary

MINUTES APPROVED BY:



Joel Griffin
EDA Chairman