

**THE ECONOMIC DEVELOPMENT AUTHORITY
OF STAFFORD COUNTY, VIRGINIA**

REGULAR MEETING MINUTES
November 11, 2016

1. CALL TO ORDER

The special meeting of The Economic Development Authority (“EDA”), of Stafford County, Virginia was held on January 13, 2016 in the Board Chambers of the George L. Gordon, Jr. Administration Center, located at 1300 Courthouse Road Stafford, Virginia at 1:35 P.M. A quorum was present

Members Present

Joel Griffin	Chairman
Don Newlin	Vice-Chairman
Jack Rowley	
Jo Knight	
Howard Owen	Treasurer

Members Absent

Heather Hagerman
Skip Causey

Also Present:

Charlie Payne	Counsel
Kelly Copley	Secretary

2. APPROVAL OF MINUTES

A. November 11, 2016

B. December 9, 2016

Mr. Newlin motioned for approval of the November 11, 2016 and December 9, 2016 minutes. Mr. Rowley seconded.

VOTE: 5-0 Approved

3. PUBLIC PRESENTATIONS

NONE

4. TREASURER'S REPORT

A. October 2016

Unencumbered Balance - \$1,529,223.31

B. November 2016

Unencumbered Balance - \$1,534,742.45

Mr. Rowley motioned to accept the treasurer's report for October and November 2016. Ms. Knight seconded.

VOTE: 5-0 Approved

5. SECRETARY'S REPORT

None

6. CHAIRMAN'S REPORT

A. QuIC

The QuIC (Quantico Innovation Center) is the new name for the Stafford Technology and Research Park. Currently they are moving into Suite 119 of the 1000 Building.

B. Budget – **Closed Session**

7. COMMITTEE REPORTS

A. US Rt1 Property Update

Listing agreement is currently on a month to month agreement. No current interested in the property through Cushman Walkfield. Mr. Greenlaw will be in attendance for the February meeting. Mr. Payne is currently in negotiations with Lamar over the billboards lease on the property.

B. Marketing Update

Mr. Griffin updated the EDA on a proposal for a new logo aligning with the Stafford County logo. He also informed the EDA regarding a new webpage as part of the EDT new website or a separate website. More discussion in Closed Session.

C. Germanna Update

Mr. Rowely updated the EDA that there is no update on the Stafford Germanna Campus.

D. Aquia Town Center Update

No new information provided - EDA request the current developers give an update in person.

E. Stafford Town Center Update

Committee has not meet as of the last meeting.

8. OLD BUSINESS

A. Booking – Closed Session

Mr. Newlin motioned to go into closed session. Mr. Griffin seconded.

VOTE: 5-0 Approved

Thereafter, the EDA Board went into closed session in accordance with Section 2.2-3711.A.3 and 5 of the Code of Virginia 1950, as amended. No Votes were taken while in closed session. Items 6B and 8A were discussed in closed session only. All Members of the EDA and Economic Development staff present at the meeting were in the closed session.

Mr. Griffin motioned to come out to closed session. Mr. Rowley seconded.

VOTE: 4-0 Approved (Mr. Newlin left during closed session)

No votes taken during closed session

B. 204 Thompson Avenue

Mr. Griffin motioned to accept 204 Thompson for the Board of Supervisors with an AS-IS lease to the current tenants allowing for the sale of the building, have an environment study preformed on the property at the EDA's expense and erosion mitigation language by the county in the property transfer. Mr. Newlin seconded.

VOTE: 5 – 0 Approved

C. 6 Bears and a Goat

Mr. Rowley motioned to not grant 6 Bears and a Goat the \$26,000 request. Mr. Owen seconded.

VOTE: 4-0 Approved no funds granted (Mr. Newlin left during closed session)

D. MOU with County

Staff is still currently working on minor adjustments to the language of the agreement.

9. NEW BUSINESS

A. Kilroy Robotics

Mr. Newlin motioned to grant Kilroy Robotics their request \$6,000 for 2017. Mr. Rowley seconded.

VOTE: 5-0 Approved

10. ATTORNEY'S REPORT

NONE

11. ADJOURNMENT

A. There being no further business brought before the Economic Development Authority, Mr. Griffin adjourned the meeting at 3:56 P.M. The next Regular Meeting is scheduled for Friday, February 10, 2017.

MINUTES SUBMITTED BY:



Kelly Copley
EDA Secretary

MINUTES APPROVED BY:



Joel Griffin
EDA Chairman