

THE ECONOMIC DEVELOPMENT AUTHORITY OF STAFFORD COUNTY, VIRGINIA

REGULAR MEETING MINUTES
January 9, 2015

1. CALL TO ORDER

The regularly scheduled bimonthly meeting of The January 9, 2014 in the Board Chambers located at 1300 Courthouse Road Stafford, Virginia at 1:31 P.M. A quorum was present

Members Present

Joel Griffin	Chairman
Don Newlin	Vice Chairman
Jack Rowley	
Jo Knight	
Howard Owen	

Members Absent

Wendy Maurer
Mark Safferstone

Also Present:

Charlie Payne	Counsel
Tim Baroody	Secretary
Brad Johnson	Treasurer
Kelly Copley	Analyst

2. APPROVAL OF MINUTES

A. Motion for approval of the November 14, 2014, Regular Meeting Minutes was made by Mr. Newlin. Ms. Knight seconded.

VOTE 5-0 Approved

3. **PUBLIC PRESENTATIONS**

None

4. **TREASURER'S REPORT**

A. November 2014 – Unencumbered fund balance \$24,225.26

Mr. Newlin moved to accept the November 2014 Treasurer's reports. Mr. Rowley seconded.

VOTE 5-0 Approved

5. **SECRETARY'S REPORT**

A. Technology and Research Park Update –

Mr. Baroody updated the EDA that the Technology and Research Park's Strategic plan was completed and approved on December 19, 2014.

Discussion followed

B. Economic Development Strategic Plan Update

Tim George with Vantage Point Consulting updated the EDA on the status and process of the new Economic Development Strategic Plan underway. Staff is holding a community meeting regarding retail on Monday, November 17, 2014.

C. Business Appreciation Luncheon

Staff has begun planning the EDA's annual luncheon and the venue again will be Stafford Regional Airport.

6. **COMMITTEE REPORT**

A. Airport Property Committee Report

Mr. Payne let the EDA know that the land swap is still in negotiations and moving forward. There is some concern regarding the current billboards on the Rt 1 land.

Discussion Followed

B. Germanna Committee Report –

Mr. Rowley updated the EDA. HH Hunt has submitted the site plans for the apartment complex and is awaiting zoning approval. There is also some concern as to adequate capacity of water and sewer in the Courthouse area for the Germanna Campus plan. Mr. Baroody invited Mr. Rowley to a Utilities meeting addressing the courthouse area; on Wednesday, November 19, 2014.

Discussion followed

C. Aquia Town Center Committee Report –

Mr. Baroody informed the EDA that Mosaic now has the commercial portion of the property under contract. Staff continues to work with Mosaic and assist with the commercial portion of the site.

Discussion followed

D. Chatham Square/Courthouse Square Update –

Mr. Johnson informed the EDA that there is a contract for purchase on the Courthouse Square property, and should be closed in the next couple of months.

Mr. Johnson informed the EDA that there is positive movement on the lease option for the Chatham Square property with ROOY.

Mr. Newlin motioned to give the chairman full authority to negotiate the lease for Chatham Square property. Mr. Owen seconded

VOTE 5-0 Approved

E. International Council of Shopping Centers Update –

Mr. Owen briefed the EDA on his recent visit to ICSC conference in NYC. There is a lot of activity in Stafford and many retailers looking at Stafford but it takes a lot of time and much is done under the radar. Mr. Owen will send his full report to the full EDA. Mr. Baroody invited any EDA member to attend future ICSC conferences.

7. **CHAIRMAN'S REPORT**

A. Planning for 2015

Mr. Griffin presented his plan for 2015 to increasing the EDA's presence in the Business Community to the EDA. Main topic was to start holding a quarterly business roundtable for Stafford businesses.

Mr. Baroody suggested that Mr. Griffin's plan be incorporated into the new Economic Development Strategic Plan as well.

Discussion Followed

8. OLD BUSINESS

A. 103 West Cambridge Grant Update

Mr. Eakin updated the EDA on the completion of the 103 West Cambridge upgrades.

Discussion Followed

B. Ms. Griffin updated the EDA on the use of the Farmers' Market Grant. She also informed the EDA the North Stafford Farmers' Market is for sale.

Mr. Griffin request the new owner is introduced to the EDA.

Discussion Followed

C. Kilroy Robotics Request

Mr. Shotwell with Kilroy Robotics requested \$8,000; and updated the EDA on the recent competition successes of the Governor's School Kilroy Robotics Program.

Mr. Griffin moved to grant Kilroy Robotics \$4,000. Mr. Newlin seconded.

VOTE 5-0 Approved

Discussion followed

9. NEW BUSINESS

None

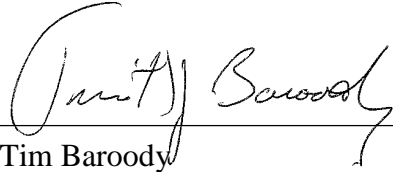
10. ATTORNEY'S REPORT

None

11. ADJOURNMENT

There being no further business brought before the Economic Development Authority, Mr. Griffin adjourned the meeting at 2:30 P.M. The next Regular Meeting is scheduled for Friday, March 13, 2014.

MINUTES SUBMITTED BY:



Tim Baroody
EDA Secretary

MINUTES APPROVED BY:



Joel Griffin
EDA Chairman